

AITKIN COUNTY BOARD

June 22, 2021

The Aitkin County Board of Commissioners met this 22nd day of June, 2021 at 2:00 p.m. at the Aitkin Government Center with the following members present: Board Chair J. Mark Wedel, Commissioners Laurie Westerlund, Donald Niemi, Anne Marcotte, Brian Napstad, County Administrator Jessica Seibert, and Temporary Administrative Assistant Nikki Knutson.

Call to Order

Motion made by Commissioner Napstad, seconded by Commissioner Niemi and carried, all voting yes to approve the June 22, 2021 agenda, as amended adding item 3) C) Teamsters Non-Licensed Contract and deleting itme 6) A) Approve Contract/Advertise for Bids

Approved Agenda

**AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING**

**Health & Human
Services**

Attendance

The Aitkin County Board of Commissioners met this 22nd day of June 2021, at 2:01 p.m. as the Aitkin County Health & Human Services Board, with the following members present: Commissioners Brian Napstad, J. Mark Wedel, Anne Marcotte, Don Niemi, and Laurie Westerlund. Others present included: Health and Human Services Director Cynthia Bennett, Accounting Supervisor Carli Goble, Public Health Supervisor Erin Melz, Financial Services Supervisor Jessi Goble (VIA WebEx), Child Support Supervisor Julie Herbst (VIA WebEx), County Administrator Jessica Seibert, Nikki Knutson, Paul Vold, KKIN (VIA WebEx), and Rebecca Fudala, Aitkin Independent Age (VIA WebEx).

Agenda

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members present voting yes to approve the June 22, 2021 Health & Human Services Board agenda.

Minutes

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members present voting yes to approve the May 25, 2021 Health and Human Services Board minutes.

Bills

Carli stated that there were only normal monthly bills this month although she did note that they did pay for 100% County responsibility for one individual that was housed at the Anoka Treatment Center for two days before they were able to find other housing for them.

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members present voting yes to approve the bills.

H&HS Director's Update, Cynthia Bennett

Cynthia started by giving the floor to Erin Melz, Public Health Director, to give an update on T21. Erin updated the members that on August 11, 2021, from 2-3pm there will be a workshop held. That workshop is being put together by Hannah Colby, in conjunction with The American Lung Association and the Public Health Law Center to bring an educational forum in honor of the one year anniversary of the T21 law in August.

She added that they will be discussing how the law has affected sales and usage rates in the juvenile population. Commissioner Wedel and Westerlund have been invited to the event and have indicated that they will be in attendance for it.

Erin also added, on another note, that PH is working with MDH to try and get the COVID-19 Vaccination bus to be on-site at the Aitkin County Fair to provide the Johnson & Johnson COVID-19 vaccine to anyone who would like it. If they are available this would be a nice opportunity for folks who are not vaccinated to get vaccinated if they choose to do so.

Cynthia then gave a light update on where the legislature is at with the budget stating that the State is looking at a possible shutdown and that DHS has prepared letters to go out to certain groups just in case it happens. Those groups are the Economic Supports, those receiving services through health care, and those receiving childcare services.

The HHS Omnibus Bill is close to being agreed upon by both parties and once agreement has been reached it will be taken back to each party for approval by each group, house and senate.

She added that if there is a shutdown HHS would not be receiving any revenue, during that period, from the state but that HHS's fund balance is healthy so that they will still have enough money to pay their bills and keep providing services to the county residents that need it.

Lastly she informed the Board that Carli Goble and she met with an architect about the redesign of HHS, have toured one county's buildings for ideas, and are in the process of setting up a time to go view another's.

Approval of Contracts/Agreements/Policies

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to approve the Children's Mental Health (CMH) Screening Grant amendment for January 1, 2021 through December 31, 2021.

Committee Reports

Community Health Board Report

Commissioner Westerlund/Erin Melz updated the Board member's on the details of their last meeting. They stated that the board had previously thought they may separate from the 7 County Alliance and apply for the SHIP grant themselves, but that after much discussion decided it was probably not a great idea.

Reviewed the director's annual performance review and it was positive.

Approved a contract with the University of Minnesota to allow them to have interns from the U of M work for the CHB.

Lastly Erin mentioned that Itasca is joining Aitkin and Koochiching by starting using the MECSH program.

H&HS Advisory Committee Report

Commissioner Wedel stated that they had met and had reviewed and approved the By-Laws and were given a very informative presentation on Guardianship/Conservatorship by Becca Person from H&HS.

AEOA Committee Report

Commissioner Westerlund updated the members on their last meeting and that they had discussed the financials, the budget, and the Meals-On-Wheels food quality.

CARE Report

Commissioner Westerlund reported that they did meet and had discussed the stat sheets, the Well-At-Home grant has been submitted, applied for a SHIP grant, and also had Diversity training.

The meeting was adjourned at 2:30 p.m.

Next Meeting – July 27, 2021

There was no Citizens' Public Comment

**Citizens' Public
Comment**

Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voting yes to approve the Consent Agenda as follows.

Consent Agenda

A) Correspondence File June 8, 2021 to June 21, 2021; B) Approve June 8, 2021 County Board Minutes; C) Approve June 15, 2021 County Board Minutes; D) Approve Electronic Funds Transfers \$1,929,241.09; E) Approve Commissioner Vouchers: General Fund \$191,975.90, Reserves Fund \$55.80, Road & Bridge \$24,588.41, Health & Human Services \$122,994.05, Trust \$10,898.91, Forest Development \$64,303.67, Long Lake Conservation Center \$1,441.02, Parks \$3,186.49 for a total of \$419,444.25; F) Approve Auditor's Vouchers – R&B/IT: General Fund \$2,128.15, Road & Bridge \$1,120,400.10, Health & Human Services \$379.32, Trust \$727.97, Capital Project \$435.00 for a total of \$1,124,070.54; G) Approve Auditor's Vouchers – R&B Addition/Reno Payment: Road & Bridge \$44,468.55; H) Approve Auditor's Vouchers – Sales/Use and Diesel Tax May 2021: General Fund \$552.51, Road & Bridge \$1,013.85, Trust \$59.19, Forest Development \$3.22, Parks \$347.72 for a total of \$1,976.49; I) Approve Manual Warrants/Voids/Corrections – FSA Claims 2021: General Fund \$514.58; J) Approve Manual Warrants/Voids/Corrections – Credit Card Fees May 2021: Long Lake Conservation Center \$33.20; K) Approve Manual Warrants/Voids/Corrections – Camping Refund/Mtg Reg and Deed Tax: State \$107,618.23, Parks \$50.00 for a total of \$107,668.23; L) Approve Manual Warrants/Voids/Corrections – FSA Claims 2020 & 2021: General Fund \$4,928.98; M) Approve Manual Warrants/Voids/Corrections –

AITKIN COUNTY BOARD

June 22, 2021

Camping Refund, Multiple: Parks \$135.00; N) Approve Temp On-Sale Liquor License (Strong Beer); O) Approve Community Corrections Sobriety Court Grand Agreement; P) Adopt Resolution: 2020 Annual Apportionment of Forfeited Tax Sales; Q) Adopt Resolution: Final Contract Payment – Contract No. 20197; R) Adopt Resolution: Final Contract Payment – Contract No. 20202;

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voted to approve – Temp On-Sale Liquor License (Strong Beer).

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voted to approve – Community Corrections Sobriety Court Grant Agreement.

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voted to adopt resolution: 2020 Annual Apportionment of Forfeited Tax Sales.

WHEREAS, according to M.S. 282.09, Subdivision 1, the County Board does hereby determine that the \$0.50 fee from each certificate of sale, contract for deed, and each lease executed by the Auditor and the compensation for clerical help on tax-forfeited land matters in the County Auditor's office during the 2020 calendar year was \$30,000, and

WHEREAS, a gravel pit rehabilitation account has been established, and \$0.15 per yard of gravel taken out of county pits will be placed in this account, the 2020 amount to be placed in this account is \$1,020.73,

NOW THEREFORE, BE IT RESOLVED, that the amount of:

\$30,000 be transferred from the Forfeited Tax Sales Account (10-923-6901) to the County Auditor account (01-040-5590), AND

\$1,020.73 shall be transferred from the Forfeited Tax Sales Account (10-923-6901) to the Gravel Pit Account (11-936-5840).

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voted to adopt resolution: Final Contract Payment – Contract No. 20197.

WHEREAS, Contract No. 20197 has in all been completed, and the County Board being fully advised in the premises.

NOW THEN BE IT RESOLVED, That the Aitkin County Board of Commissioners does hereby accept said completed contract for and on behalf of the County of Aitkin and authorize final payment to R.C.Habeck, LLC in the amount of \$2,479.91.

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voted to adopt resolution: Final

**Temp On-Sale
Liquor License
(Strong Beer)**

**Community
Corrections
Sobriety Court
Grant Agreement**

**Resolution
#20210622-080
2020 Annual
Apportionment of
Forfeited Tax
Sales**

**Resolution
#20210622-081
Final Contract
Payment –
Contract No.
20197**

**Resolution
#20210622-082**

AITKIN COUNTY BOARD

June 22, 2021

Contract Payment – Contract No. 20202.

WHEREAS, Contract No. 20202 has in all been completed, and the County Board being fully advised in the premises.

NOW THEN BE IT RESOLVED, That the Aitkin County Board of Commissioners does hereby accept said completed contract for and on behalf of the County of Aitkin and authorize final payment to Northwest Asphalt & Maintenance in the amount of \$1,253.04.

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voted to approve: Personnel Committee Recommendation.

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voted to approve: Sunset COVID Interim Policy and Preparedness Policy.

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voted to approve: Teamsters Non-Licensed Contract.

Rich Courtemanche – Land Commissioner presented the Report of the 2020 FTS Apportionment.

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voted to not approve and re-bid: Award Contract No. 202110

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voted to adopt resolution: CSAH 11 No Parking Zone.

WHEREAS, Aitkin CSAH 11 will be used as a Temporary Trunk Highway 210 detour from July through September, 2021, and

WHEREAS, an ordinance regulating the parking of vehicles on County Highways was enacted on September 15, 1987.

NOW THEREFORE, BE IT RESOLVED, that parking be prohibited at all times on CSAH 11 from 1000 feet east of the intersection of 443rd Place to 1000 feet west of this same intersection.

BE IT FURTHER RESOLVED, that this no-parking restriction shall expire upon removal of the Temporary Trunk Highway 210 detour designation currently planned for late September, 2021.

**Final Contract
Payment –
Contract No.
20202**

**Personnel
Committee
Recommendation**

**Sunset COVID
Interim Policy and
Preparedness
Policy**

**Teamsters Non-
Licensed Contract**

**Report of the 2020
FTS
Apportionment**

**Award Contract
No. 202110**

**Resolution
#20210622-083
CSAH 11 No
Parking Zone**

AITKIN COUNTY BOARD

June 22, 2021

Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voted to approve – Set Public Hearing Date ATV Ordinance – July 27th at 11:00 a.m.

Set Public Hearing Date ATV Ordinance

Jessica Seibert, County Administrator updated the Board on the following:

Administrator Updates

- Fiscal Recovery Funds

Board Discussion

The Board discussed: Rum River Watershed, Natural Resource Advisory Committee, Legislative Luncheon, ECRL, Fiscal Recovery Funds, Blandin Accelerate Meeting.

Adjourn

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to adjourn the meeting at 3:51 p.m. until Tuesday, July 13, 2021 at the Aitkin County Government Center.

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioners

Jessica Seibert
County Administrator